

PORTLAND HARBOR OUTREACH CONFERENCE CALL SYNOPSIS

March 28, 2012

ATTENDEES*

Alanna Conley (Host)	Jim Anderson	Ann Beier	Karen Bishop
Charlie Burr	Marian Cathedral	Kim Cox	Marcia Danab
Debbie Deetz Silva	Bob Dexter	David Harvey	Kim Heiting
Chip Humphrey	Kristine Koch	Krista Koehl	Claire Levine
Erin Madden	Diane Mayse	Jim McKenna	Karen Moynahan
Tina Nole	Dan Phalen	Lauren Senkyr	Barbara Smith
Josh Thomas	Susan Wilson		

**Bolded text denotes attendees present during call*

I. Agenda

Sitting in for Rose Longoria was Bob Dexter, and Barbara Smith introduced Tina Nole as the person who will be assisting her during the outreach meetings and handling the logistics. Alanna Conley directed everyone's attention to the agendas for each outreach session, where all edits from the March 13th call have been incorporated. Alanna asked if anyone had any additional comments before she finalized the agendas. Jim Anderson noted the need for consistency with capitalization, as well as asked for clarification regarding the bulleted topics under the Background & Discussion section. He only planned on addressing source control and asked if EPA would be handling the remaining topics. Alanna confirmed EPA would address the other three topics. In addition, because of a previous commitment, Jim was unavailable for the April 12th meeting and Matt McClincy will stand-in for him. Matt will be the contact person for the DEQ table that night as well.

II. Public Announcement – Finalize and Announce on Wednesday after Meeting

Prior to the meeting, Alanna had emailed the language for EPA's announcement for the informational sessions. The announcement will be placed on EPA's website and sent out to their listserv, which includes approximately 1,300 individuals. A copy will be mailed to all PRPs and copies will be placed in the libraries.

Barbara indicated on Friday the LWG will send a news release to the media regarding the availability of the draft FS, which would also include at the bottom of the release the four dates and

locations of the informational sessions. This information will also be posted to the LWG's website and distributed to all LWG members and their consultants. Ann Beier noted the city intends on posting it on their website, and publishing it in their online River News Digest.

III. Meeting Logistics and PA System

Alanna shifted the focus of the meeting toward the logistics of the four meetings. She recommended for everyone to arrive at least half an hour before the Open House for set-up. Audio and visual needs for the meetings have been addressed. Lauren Senkyr has volunteered to help with any logistics.

Alanna confirmed EPA, LWG and DEQ will have tables at all the meetings. Lauren indicated three trustees (a representative each for federal, state and Tribal) will man a table at each meeting. Bob Dexter believed the Yakama Tribal Council would want a table as well. In order for Alanna to coordinate with and to know whom to look for at each meeting, she requested each group provide the contact names of those at the tables.

Alanna mentioned how she and Chip had looked at one of the spaces, and after some discussion the group decided it would be valuable to view all of venue spaces to get a feel for the layout. Alanna, Barbara and Lauren will go to each space on Monday, April 2. Dan Phalen indicated he would be interested in seeing the rooms as well, even if it's in photos. He expressed concerns regarding chair arrangement; he wanted to avoid a layout creating barriers. He also expressed a preference for having two microphones available, if possible. Alanna asked Dan to send her a list of what supplies he would need.

IV. Other Points to Consider

Barbara noted the LWG will upload the draft FS to the website on Friday morning. This past week she spoke with Scott Learn from the Oregonian who plans on writing a preview story for publication on Friday.

Alanna suggested having a conference call next week in preparation for the April 11th meeting.

Next meeting call will be on Thursday, April 5 at 9:00 a.m.